

Wednesday, September 10, 2025
Circular No.: -SGS/Admin./PC041A/2025-26
Class: X



Subject: Verification of LOC and Fee for CBSE Registration –Class X

Dear Parents,

This is to inform you that CBSE has initiated the process for submission of the List of Candidates (LOC) for students of Class X for the academic session 2025–26.

To ensure timely registration of your ward, you (both parents) are required to visit the school from September 11, 2025 to September 13, 2025, between 8:30 am to 3:00 pm to:

- Verify the details of their ward as entered in the LOC
- Sign the LOC document
- Submit the required registration fee (cash only)

CBSE has increased the fee to ₹320 per subject for Class X this year. You need to pay ₹1820 (and an **additional ₹320** incase your ward has **Hindi- as the third language**) in **CASH only** in the Accounts Department before verifying the LOC details for your ward.

The verification process needs to be completed by September 13, 2025 for timely submission of the LOC.

Incise, there are any corrections or modifications to the LOC, the same must be updated (along with submission of the required documents/proofs) by September 13, 2025. **No changes will be entertained after this date.**

Please Note: The above fees is for the first Board Examination due to be held in February 2026 only.

Your cooperation in completing this process within the stipulated timeline is essential to avoid any discrepancies in your ward's CBSE registration.

Warm regards,


Miti Dhingra
Head of School 10/9/25